

Trustees & Fiscal Officer  
(513) 722-3400

Zoning  
(513) 722-3400

Service Department  
(513) 722-4600



[www.goshen-oh.gov](http://www.goshen-oh.gov)

Police  
(513) 722-3200

Fire & E.M.S.  
(513) 722-3473  
or  
(513) 722-3500

**Regular Meeting – Goshen Township  
Board of Trustees  
Tuesday, September 23, 2014  
7:00 PM**

**Meeting Minutes**

**Opening**

Invocation

Pledge of Allegiance

Roll Call

Honorable Lisa Allen

Board of Trustees

Honorable Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 7:09 PM. Honorable Lisa Allen led the Invocation. The Board of Trustees led in the Pledge of Allegiance and roll was taken.

Trustee Lisa Allen – Present

Trustee Claire Corcoran – Present

Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Fire / EMS Chief Steve Pegram, and Service Director Bob Seyfried

**Adoption of Agenda**

**317-2014** Trustee Swift motioned to adopt the agenda. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

**Approval of Meeting Minutes**

**318-2014** Trustee Allen motioned to approve Board of Trustee meeting minutes from 09/09/14, 09/15/14 (8:30 AM Special Meeting) and 09/15/14 (7:00 PM Special Meeting). Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

## Communication and Announcements

Fire / EMS Chief Pegram stated that 5 years ago he was hired by the Board of Trustees and he has loved his time with Goshen Township.

## New Business

**319-2014** Trustee Swift motioned to approve the payment of bills, payment dates 08/14/14 to 9/23/14. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Corcoran – Yes      Trustee Swift – Yes

**320-2014** Trustee Allen motioned to post for the vacant Park Board position. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Corcoran – Yes      Trustee Swift – Yes

Trustee Corcoran stated that George Jones has resigned from the Park Board and would like to post for applications for the Park Board position on the Township's website.

**321-2014** Trustee Allen motioned to set Trick-or-Treat on 10/31/14 from 6:00 PM to 8:00 PM. Trustee Swift seconds the motion; motion carries

Trustee Allen – Yes      Trustee Corcoran – Yes      Trustee Swift – Yes

**322-2014** Trustee Swift motioned to approve the purchase of 165 tons of salt for the 2014-2015 winter season. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Corcoran – Yes      Trustee Swift – Yes

Service Director Seyfried stated he is requesting approval to purchase 165 tons of salt and that he currently has the available funds in the 2014 budget with the additional money provided by the surplus sale of equipment on GovDeals.com which will provide for the addition cost if any.

**323-2014** Trustee Swift motioned to approve the snow removal policy. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Corcoran – Yes      Trustee Swift – Yes

**324-2014** Trustee Swift motioned to approve the Township buying back of cemetery lot from Kathy Guerrero in the amount of \$500.00. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Trustee Corcoran asked if research had been done to verify if the Township could buy back cemetery lots; Service Director Seyfried replied he had confirmed that Townships are allowed to buy back cemetery lots for no more than the lot originally sold for.

**325-2014** Trustee Allen motioned to accept Goshen Local School District donation of \$316.38 to Fire Fund 2111. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

**326-2014** Trustee Swift motioned to appoint Ryan Passet as a part-time firefighter/paramedic effective 9/23/14, at the probationary pay rate of \$12.50 per hour. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

**327-2014** Trustee Swift motioned to declare fire prevent robot as surplus and authorize to sell on GovDeals.com. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Chief Pegram stated the fire prevent robot has not been used in 5 years. Trustee Allen inquired what the purpose of the robot is; Chief Pegram replied it was used for fire prevention demonstrations at schools for example.

**328-2014** Trustee Allen motioned to declare threaded 5" hose couplings as surplus and authorize to sell on GovDeals.com. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Chief Pegram stated that a fire hose with attached couplings was donated to the Fire Department but the couplings which came with the hose did not fit our specific truck and new couplings had to be purchased; Chief Pegram's recommendation is to sell the old couplings.

- 329-2014** Trustee Allen motioned to rescind prior motion #301-2014 (said motion was made to increase appropriation by \$7,364.86 to Fire Fund 2111 line item "Other Expenses – Federal Fund – FEMA"). Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Fiscal Officer Allgeyer stated after further discussions with Fire / EMS Chief Pegram that the Ambulance Fund had the necessary appropriations in the 2014 budget to account for the grant match and recommends the Board to rescind motion made to increase Fire Fund appropriation.

- 330-2014** Trustee Swift motioned to reallocate appropriation of \$7,364.86 from Ambulance Fund 2191 line item "Improvement to Site" (2191-760-730-0000) to line item "Other Expenses – Federal Fund – FEMA" (2191-230-599-2112). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Fiscal Officer Allgeyer stated the reallocation was to move Goshen Township's required AFG regional radio grant match to an appropriate line item in order to keep the accounting for the grant separate from normal operating appropriations.

- 331-2014** Trustee Allen motioned to reallocate appropriation of \$2,385.14 from Ambulance Fund 2191 line item "Improvement to Site" (2191-760-730-0000) to line item "Uniform, Tool and Equipment" (2191-220-251-0000). Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Fiscal Officer Allgeyer stated after discussions with Fire / EMS Chief Pegram that he was not in need of appropriations in 2014 for Improvement to Sites and would prefer the remaining amount in this line item be reallocated to uniforms and tools.

- 332-2014** Trustee Swift motioned to rescind prior motion #132-2014 (said motion was to increase appropriation to Safety Service Fund 2192 by \$6,553.18 for 2013 OP&F required payment). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

### **Zoning Department Update**

Trustee Swift stated that 12 permits had been issued from 8/5/14 to 9/23/14 which generated \$1,050.00 in revenue to the Zoning Fund and that 18 property maintenance violations had been issued.

## **Park Board Update**

**333-2014** Trustee Allen motioned to accept George Jones' resignation from the Park Board. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Trustee Corcoran stated that the vacant Park Board position would be posted to the Township's website. Trustee Corcoran announced Amy Thompson had been appointed to the prior vacancy on the Park Board.

## **Community Forum**

Jim Constable – Blanchester, OH

Mr. Constable inquired if the Service Department had verified with the County if the salt purchase could be done without a closed bid process; Service Director Seyfried replied that Administrator Snyder had confirmed a purchase can be made up to \$50,000.00 without going into a closed bid process. Mr. Constable spoke about prior meetings conducted by the GCDC and questioned the \$12,000.00 owed for back taxes on the GCDC properties.

Victoria McCulley – Goshen, OH

Ms. McCulley inquired if the 3 Trustee's salary are the same each month and inquired how many hours the Trustees spend monthly on Township business; Trustee Allen replied the state dictates the salary of a Trustee and this is based on Township's budget and that hours are not mandated by the state. Fiscal Officer Allgeyer stated the current salary for each Trustee is \$1,028.00 per month. Ms. McCulley inquired if a short cut could be installed for Lakeshore at the expense of the Township; Service Director Seyfried replied that the property was owned by the state and the Township could not put a short cut in. Ms. McCulley discussed making plans for the community homeless in the coming months.

Jeff Corcoran – Goshen, OH

Mr. Corcoran inquired about the 2015 budget amounts for Lighting Assessment Fund; Fiscal Officer Allgeyer replied she would confirm the amounts and respond via email to Mr. Corcoran.

Steve Holland – Goshen, OH

Mr. Holland requested a status in the Police evidence room investigation; Trustee Corcoran directed Mr. Holland to the BCI report filed which is public record which he could request from the Police Department and stated that Clermont County is currently investigating with the assistance from the Hamilton County Sheriff's office.

## **Old Business**

### Township Administrator position status

Trustee Allen stated the available Administrator position had been posted to multiple websites and the Board of Trustees are currently accepting applications through October 1, 2014.

### Police Department evidence room status

Trustee Allen stated she was looking for an inventory count from Administrator Snyder but due to he is not in attendance at tonight's meeting she would like an update at the next Regular Trustee meeting.

### GCDC status

No GCDC update was given

### Department(s) financial and project status

Chief Pegram presented Fire and EMS department's update for 2014 budget and projects; update is attached for reference. Trustee Corcoran stated she would like for at least one Trustee to be present when hiring for full time Fire / EMS positions. Trustee Swift inquired if the Fire Department charges for business fire inspections; Chief Pegram replied we do not currently charge due to several reasons, one being that fire inspections are not required for all businesses. Chief Pegram stated he had previously worked in a community where fire inspections were charged and the community perception was not good regarding charging.

**334-2014** Trustee Allen motioned to adjourn into Board of Trustee's Executive Session at 8:03 PM to review and discuss pending collective bargaining agreement(s) and to discuss the appointment, employment, or compensation of a public employee or official according to Ohio Revised Code 121.22(G) (1) & (4). Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Board of Trustees reconvenes from Board of Trustee's Executive Session at 9:30 PM, with no decisions made.

### **Adjournment**


**335-2014** Trustee Swift motioned to adjourn the Meeting of the Board of Trustees at 9:31 PM. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:

  
Cheryl Allgeyer, Fiscal Officer

  
Goshen Township Trustee

CRA